How to Register for Live Scan with a Pre-Paid Code

1. Go to www.Applicantservices.com/CEFSOPP
2. Input email address for email validation
    1. Input validation code received in email
3. Input Pre-paid Code in "VERIFICATION/ PREPAID CODE" section
    1. Click "Next"
4. Confirm the Contributing Agency is "CAYOCHILD EVANGLSM FLWSHP" and click "Next"
5. Input Personal Information
    1. Use LEGAL NAME, must match Government Issued ID
    2. ID will be checked at Scan site
    3. In the bottom "Identification" section select your chapter in the "Your Number or OCA" drop down options
6. Choose Location
    1. Select a time
7. Watch instructional video
    1. Review privacy notice
8. Print form or save a copy on your phone
9. Attend appointment
    1. Bring printed form or digital copy on your phone
    2. Government issued ID